

# Weekly Job Openings in the Wood County Area

The Week of July 10<sup>th</sup>, 2017

Brought to you by: OhioMeansJobs: Wood County

## Aaron's

Aarons, located in Bowling Green, OH, is looking to hire a customer account advisor. Aaron's provides a fun and positive environment for our associates and a place where we take building relationships with our customers personally.

### Responsibilities:

- The acquisition and maintenance of customers
- Direct immediate contact with customers who have not renewed their lease agreements both in the field and on the phone
- Act as a customer counselor who resells the benefits of timely lease agreement renewal payments

### Qualifications:

- 2 years of retail/customer service experience
  - Schedule Flexibility, including Saturdays
    - At least 21 years old
- Drug screen and background check required
- Ability to lift up to 50 pounds without help

**To Apply:** <https://jobs.aarons.com/job/bowling-green/customer-account-advisor/1618/5041504>

## Compass Group

Compass Group, located in Bowling Green State University, is looking to hire five full-time waiter/waitress positions. If you have a positive attitude and a love for learning, you may be interested in joining our team. Applicants must be available to work weekends and evenings.

### Responsibilities:

- Promptly and warmly greet guests in the dining room, takes food and beverages in an efficient manner, following established steps of service.
- Delivers food promptly and professionally; maintains safe food handling and sanitation standards. Follows up periodically to assist with any additional needs or requests.
- Demonstrates complete understanding of menu items and ingredients. Advises guests on appropriate combinations of food and drinks when requested; accommodates reasonable requests and notes preferences.

**To Apply:** <http://compassgroup.jobs/bowling-green-oh/waiterwaitress-full-time-job>

## Principle Business Enterprises, Inc.

Principle Business Enterprises, Inc. is looking to hire a consumer service representative. This business is located in Dunbridge, OH. This position requires you to be the face of PBE and attract potential customers by answering products and service questions.

### Responsibilities:

- Answer customer questions about product selection via phone, email, mail, or social media.
- Monitor customer service emails and faxes and distribute work across the team as needed.
- Maintain customer records by updating account information in Customer Relationship Management System.

### Qualifications:

- A high-school diploma or equivalent, Associates or Bachelor's Degree preferred.
- Previous experience as a caregiver is preferred, customer service experience preferred but not required.
  - Strong verbal and written communication skills

**To Apply:** <https://careers-pbenet.icims.com/jobs/1599/consumer-service-representative/job/>

## Target

Target in Rossford, OH is looking to hire a cashier.

### Responsibilities:

- Acknowledge every waiting guest as soon as they arrive to your lane
  - Thank every guest as soon as you complete the sale.
- Complete transactions accurately and efficiently while engaging in appropriate conversation.
  - Comply with cash handling and safety related procedures.

### Qualifications:

- Maintain standards of cleanliness and organization.
- Must work well with customers and have a friendly demeanor.
  - 16 years or older to apply
  - Previous experience is preferred but not required.

**To Apply:** <https://jobs.target.com/job/rossford/apparel-and-accessories-team-leader/1118/4969105>

## TruGreen

TruGreen Companies, LLC in Perrysburg, OH, is looking to hire general laborers. This position is responsible for performing a range of common manual labor duties including, but not limited to, lifting and moving materials, loading and unloading lawn care products from vehicles, digging, and refilling holes and routine ground maintenance tasks.

### Responsibilities:

- Reads production schedule, customer order or work order to determine items to be moved, gathered, distributed or serviced.
- Conveys materials and items from receiving or production areas to storage or to other designated areas. Records amounts of materials or items received or distributed.
- Operates and/or maintains equipment such as a lawn tractors, spreaders, aerators and seeders.

### Qualifications:

- High School Diploma or equivalent
- 1 year experience in horticulture and/or customer service
  - Valid driver's license.

**To Apply:** <https://jobs.trugreen.com/job/perrysburg/general-laborer-dot/1171/4468894>

## BGSU

BGSU is hiring the following positions:

- **Assistant Track and Cross Country Coach:** Salary is commensurate with education and experience, 12 month, Part-time, Intercollegiate Athletics  
Deadline to apply: July 19, 2017
- **Custodian:** Administrative Pay Grade 23/\$12.19, 12 month, Full-time, Campus Operations  
Deadline to apply: July 21, 2017
- **Senior Secretary:** Pay Grade 25/\$14.74, 12 month, Part-time, College of Technology, Architecture & Applied Engineering  
Deadline to apply: July 21, 2017
- **Coordinator, International Student Services, Administrative Pay Grade 355,** 12 month, Full-time, International Programs and Partnerships.  
Deadline to apply: July 21, 2017
- **Deputy Chief of Police:** Administrative Pay Grade 359, 12 month, Full-time, Public Safety  
Deadline to apply: July 14, 2017
- **Diving Coach:** Salary is commensurate with education and experience, 12 month, Full-time, Intercollegiate Athletics  
Deadline to apply: July 27, 2017

- **Post Maters Clinical Fellow: Administrative Pay Grade 354, 12 month, Full-time, Counseling Center**  
**Deadline to apply: July 21, 2017**

**To Apply:**

**Administrative Staff and Classified Staff openings please visit the HireTouch page:**  
**<https://bgsu.hiretouch.com>**

**For more job postings please visit our Facebook pages:**

**OhioMeansJobs Wood County and Good Jobs Wood County**

**Contact us or stop in for assistance at: (419)-352-4172**

**1928 E. Gypsy Lane Road Bowling Green, OH 43402**

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